


Meeting minutes, Partikeldagarna organization meeting, May 8th 2024

Present: Carlos Pérez de los Heros, Rebeca González Suárez, Chad Finley, Gabriele Ferretti, Malin Sjö Dahl, Jörgen Sjölin

1. Election of secretary
Malin Sjö Dahl was elected.
2. Election of verifier
Rebeca González Suárez was elected.
3. Status of Partikeldagarna
 - The venue, Humanistiska Teatern, has been booked.
 - The invited speakers have confirmed their participation: Subir Sarkar (University of Oxford), who will talk about astroparticle physics, and Sarah Williams (University of Cambridge), who will talk about LHC and beyond.
 - Catering: Lunch will be served on site (two days) and there will be four coffee breaks, in mornings and afternoons.
 - The Italian restaurant Brezza has been booked for the conference dinner.
4. Information and decisions on the organization of Partikeldagarna 2024
 - The time and length of the meeting was discussed, and it was decided to have a two full days Mon-Tue, Oct 21st-22nd.
 - It was decided that we should reach out to groups which often miss Partikeldagarna, in particular the astroparticle physicists, Nordita and the theory community, such that there is awareness of Partikeldagarna well in advance.
 - The budget was discussed. The costs for the venue is 14 600 sek, the cost for invited speakers was estimated to 10 000, (2·2000 for flights, 4·1500 for hotel), lunch 150 per lunch, coffee breaks 100 per break. Based on this, and assuming 70 participants, the registration fee is estimated to 960 sek/person: 600 (for lunch plus coffee), 10 000/70 rounded to 150, 14 600/70 approximately 210. This was based on 1.5 days. With two full days, there will be one more coffee break. The fee does not include the conference dinner and it was discussed how to pay for it.
 - We have applied for a grant from the Carl Trygger foundation, 61 000 sek, to cover speakers and registration fee for students. If the application is successful, the conference fee will be reduced.
 - The section's account has 26 767 sek which can be used to reduce the fee.
 - The Indico page should be made public and email reminders should be sent out in the near future to encourage people to start thinking about contributions.
 - During the next meeting, we should discuss the structure of Partikeldagarna, group summaries, experiment summaries etc.
5. Any other business
 - No other business was discussed.

Secretary: Malin Sjö Dahl


Justeringsperson: Rebeca González Suárez
Date of approval: May 13th, 2024.